



March 16, 2009

HR Business Café, LLC
Jeanine Motsay
1404 Eagle Valley Drive
Greenwood, IN 46143

Dear Ms. Motsay:

The Office of the Mayor's Minority/Women Business Development Division has completed its review of your firm's application for certification as a certified Minority and/or Women Business Enterprise (M/WBE / WBE or MBE.)

HR Business Café, LLC is hereby certified with the City of Indianapolis as a WBE Service Contractor specializing in Human Resources consulting services. This certification is issued pursuant to the City's Minority & Women Business Utilization Plan, part B.

Your certification is valid from March 16, 2009 through March 31, 2012 and is subject to revocation if: (1) changes in ownership; managerial or operational control causes your firm to no longer qualifies for the City's M/WBE Program; (2) or if just cause is determined through established investigative procedures; or (3) The status of your home state certification has changed.

M/WBE firms **must** inform DEO, in the form of a sworn affidavit, of any changes affecting the ability of the firm or its owners to meet the guidelines of the City's Utilization Plan with regards to ownership, control or the other certification requirements of the City Minority & Women Business Utilization Plan, part B. (Affidavits must be received within thirty (30) days of the change.) Additionally, M/WBE firms must provide yearly to the Office of the Mayor a **No Change Statement** stating that the qualifying owner(s) continue to meet the ownership and control requirements of the City's Utilization Plan. The No Change Statement will be mailed to your firm approximately sixty (60) days prior to your anniversary date.

This certification is not necessarily accepted by other States or Agencies and does not verify the ability of your firm to perform the types of work indicated.

Please complete the enclosed form so that your firm can be added to the City of Indianapolis/Marion County Vendor's Mailing List. Contact the Central Purchasing Division, Room 1522, City -County Building or call (317) 327-4900, if you have questions.

Sincerely,

Robert Ransom /sm
Administrator,
M/WBE Certification Program
cc: file

Office of the Mayor
Minority / Women
Business Development Program
1501 City County Building
200 East Washington Street
Indianapolis, Indiana 46204
(317) 327-5262
(fax) 327- 4482
indy.gov.org